The Energy Charter Secretariat, an international organisation based in Brussels, responsible for facilitating the implementation of the Energy Charter Treaty (ECT) and further developing the Energy Charter Process under the supervision of the Energy Charter Conference, invites applications for the position of:

**GENERAL COUNSEL**

The successful candidate, is expected to take up duties before end of August 2024, and will be responsible of tasks as indicated in the attached job description.

Further details on the Energy Charter process can be obtained from the Energy Charter website at [www.energycharter.org](http://www.energycharter.org). Interviews with short-listed candidates are expected to be scheduled to take place in May 2024.

Applications should be addressed to [recruitment@encharter.org](mailto:recruitment@encharter.org), to arrive no later than 22 April 2024.
Position: General Counsel

Key Responsibilities And Accountabilities

The role of the General Counsel is to facilitate the implementation of the provisions of the Energy Charter Treaty, and to support all aspects of the operations of the Energy Charter Conference (Conference) and the Energy Charter Secretariat (Secretariat) with sound legal advice.

Job Qualifications

- Master’s or higher level degree in law, preferably with specialisation in international law, with a focus on international dispute settlement, treaties law or energy law;
- A minimum of 12-15 years of relevant experience in legal matters in international or intergovernmental organisations;
- Experience in working with developing countries and other nation states in an international environment;
- Knowledge of the Energy Charter Treaty and related instruments;
- Excellent drafting skills, proficiency in legal writing, experience in preparing briefs, memorandums and other papers relevant to the operations of the Conference and the Secretariat;
- Demonstrated capability to apply sound legal judgment and strategic thinking to complex legal matters;
- Experience in defending the organisation against various legal actions brought in different forums;
- Fluency in English (both oral and written) is essential; knowledge of other languages is an advantage;
- Must be a national of a member country of the Energy Charter Treaty.

Competences and personality

- Rigour and professional commitment;
- Initiative and proactivity;
- Ability to work independently or in a team in a flexible manner;
- Excellent written and verbal communication skills;
- Very good analytical skills;
- Exceptional interpersonal skills and the ability to build positive relationships with colleagues and external parties;
- Pragmatist, result-oriented, flexible and well-organised;
- Strong sense of urgency, excellent prioritisation skills and capability of working in a fast-changing environment;
- Strong sense of ownership and accountability, capacity to work diligently with a high level of attention to detail.

The Secretariat is an equal opportunity employer and women are encouraged to apply.
Job Description

Under the authority of the Secretary-General:

- Provide advice on the implementation of the Energy Charter Treaty and related instruments, including advice on the implementation of the provisions of the Energy Charter Treaty on dispute settlement, without compromising the impartiality of the Secretariat.

- Provide legal advice to the Conference, the Conference Chairman and the respective subsidiary bodies of the Conference on specific issues arising out of their activities.

- Advise on legal questions concerning the establishment (including Headquarters Agreement), organisation, structure and administration of the Secretariat, including advice on personnel issues for the senior management of the Secretariat.

- Take responsibility for the implementation of the annual Programme of Work related to legal matters.

- Organise and provide information relating to the documentary and aural travaux préparatoires of the Energy Charter Treaty.

- Assist the work of the Legal Advisory Committee, as required. Maintain contact, on behalf of the Secretariat, with the Depository of the Energy Charter Treaty.

- Support all operations of the Conference and the Secretariat with sound legal advice; prepare documentation, offer advice and defend the Conference or the Secretariat regarding legal actions brought against either of them.

- Carry out other related tasks as assigned by the Secretary-General.