

LOGISTICAL INFORMATION

1. Venue

The meeting of the Industry Advisory Panel, hosted by Transgaz, and the Ministerial session of the 29th Meeting of the Energy Charter Conference, under the auspices of the Romanian Chairmanship will be held in Bucharest on 27 and 28 November 2018, respectively, at the following venue:

Crowne Plaza Hotel
Bulevardul Poligrafiei 1, Bucharest 013704, Romania
Tel: +40 21 224 0034

Tuesday, 27 November 2018

IAP Session

- 09:30-10:00 Registration and coffee
- 10:00-13:00 Morning session of the IAP meeting
- 13:00-14:15 Lunch
- 14:15-17:00 Afternoon session of the IAP meeting
- 18:00 Presentation of the Energy Investment Risk Assessment Report (open to all participants of IAP meeting and conference delegates)
- 19:00 Gala dinner hosted by the Romanian Government

Wednesday, 28 November 2018

Ministerial Session

- 09:00-10:00 Registration and coffee
- 10:00-12:40 Ministerial Session I of the 29th Energy Charter Conference (open to all participants of IAP meeting and conference delegates)
- 12:40-14:00 Lunch
- 14:00-15:30 Ministerial Session II of the 29th Energy Charter Conference (open to all participants of IAP meeting and conference delegates)
- 15:30-16:00 Coffee break

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16:00-17:30 Ministerial Session III of the 29th Energy Charter Conference (open to all participants of IAP meeting and conference delegates)

18:00 Cocktail

Thursday, 29 November 2018

Visit to the oil producing city of Ploiesti for participation in the high level Aspen Energy Summit 2018 and visit to the Ploiesti Oil and Gas Museum. **Venue: Hotel Central, Ploiesti. (optional).**

Friday, 30 November 2018

Visit to the oil producing city of Ploiesti (**continues**). Morning site visit to local gas pipeline projects in the Ploiesti area, combined with Energy Charter Knowledge Centre expert training in the afternoon on the simulation of gas supply agreements. **Venue: Ploiesti Oil and Gas University. (optional).**

2. Registration

All participants intending to participate in the meetings of the Industry Advisory Panel and the Energy Charter Conference in Bucharest are requested to complete the registration form enclosed with this logistical note.

Completed registration forms should be sent as soon as possible to tomasz.bak@encharter.org. Registration for the Conference closes on 16 November 2018.

3. Visa requirements

Some participants of the Industry Advisory Panel and 29th Energy Charter Conference (27-28 November 2018) will require a visa to enter Romania.

Visa requests should be submitted at least 3 weeks before travelling to Romania.

For countries requiring a visa for Romania please follow this link <https://www.mae.ro/en/node/2035> for Romanian visa and consular services in order to commence the visa application process. Further instructions will be provided via this link.

The Energy Charter Secretariat and Transgaz are ready to provide you with invitation letter if that is the requirement to obtain visa.

4. Travel and accommodation

Please note that delegates are responsible for organising their own travel and accommodation.

4.1 Accommodation

Please see below the list of hotels and approximate costs in the vicinity of the meeting venue. Indicated costs are based on standard, single/double occupancy rooms including breakfast.

Sheraton Hotel 5*	Euro 130
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Crowne Plaza Hotel 4*+	Euro 110 Single/Double room (excl. 10% vat).
Hotel Ramada Plaza 4*	Euro 85
Ramada Parc 4*	Euro 57 Single room; Euro 67 Double room (both excl. 5% vat & 1% local tax).

4.2 Local transfers

Local transfers to and from the airport to the hotels and conference venue will not be provided.

5. General information

The attention of those delegates not familiar with Romania is drawn to the following general information about the country:

Weather:	The average temperature in Bucharest in late November normally ranges between 2° C and 9° C.
Currency:	Romania is in the EU but is not in the Eurozone. The national currency is the Leu (RON) and is freely convertible into major international currencies. See this link for updates on the exchange rate nearer to the time of your travel to Romania: https://www.xe.com/currencyconverter/convert/?Amount=1&From=EUR&To=RON
Electricity:	The Standard voltage in Romania is 230 V. The outlet is type F and has two round holes as in many EU countries. Visitors from countries using 110/1250 volts might need a multi-voltage adaptor.