

FOURTH INTERNATIONAL MEETING OF EXPERTS ON RELIABLE AND STABLE TRANSIT OF ENERGY

Jointly organised by the
Ministry of Energy and Industry of Albania
Energy Charter Secretariat
Secretariat of the Union for the Mediterranean

Sheraton Hotel Tirana
Sheshi Italia, Tirana 1000
Albania

13 July 2016

PRACTICAL INFORMATION

1. VENUE AND DATE OF THE EVENT

The Fourth International Meeting of Experts will be held at the premises of the Sheraton Hotel Tirana on **Wednesday 13 July 2016** in Tirana, Albania.

1. 1 Venue address

Sheraton Hotel Tirana	Contact
Sheshi Italia	Tel: +355 4 227 4707
1000 Tirana	Fax: +355 4 227 471
Albania	E-mail: reservations.tirana@sheraton.com

Reach us by Public Transport

There is the “Tirana e Re” urban line for transports to and from the venue.

1. 2 Venue Map

<https://goo.gl/maps/rwEsupJxdx82>

1. 3 Meeting Co-ordinators

Mr. Ilir Bejtja (Ministry of Energy and Industry of Albania)

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Secretariat of the Union for the Mediterranean (TBC)

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Mr Martin MINARIK (Energy Charter Secretariat)

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2. REGISTRATION

The registration desk will be located in front of the Conference Room of the Sheraton Hotel. **It will be open from 8.30 until 9.00 on Wednesday, 13 July 2016.**

Upon registration, please present your identification. For security reasons, please wear your identification badge that you will receive upon registration at all times during the Meeting, as well as during social events.

3. VISA SUPPORT

For visa support, please contact **Mr Ilir Bejtja** (contact details under the section 1.3).

For more information on visa, please follow the links [here](#) and [here](#).

4. SUGGESTED ACCOMMODATION

Sheraton Hotel	Contact
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Sheshi Italia	Tel: +355 4 227 4707
1000 Tirana	Fax: +355 4 227 471
Albania	E-mail: reservations.tirana@sheraton.com
Xheko Imperial Hotel	Contact
Ibrahim Rugova 56/H2	Tel: +355 4 2259574-77
1019 Tirana	Fax: +355 4 2246852.
Albania	E-mail: contact@xheko-imperial.com
Rogner Hotel Tirana	Contact
Bulevardi Dëshmorët e Kombit	Tel: +355 4 2235035
1000 Tirana	Fax: +355 4 2235050
Albania	E-mail: info.tirana@rogner.com
Hotel Iliria	Contact
Rruga e Elbasanit	Tel: +355 4 237 1700
1000 Tirana	GSM: +355 684027112
Albania	E-mail: info@hoteliliritirana.com

5. ARRIVAL AND DEPARTURE

The event organisers (see above) are at your disposal and can advise you on the means of transportation in and around Tirana further to the information below.

5. 1 How to get to and from Tirana International Airport Nënë Tereza

The fastest way to get to Tirana is by taxi. Such a service is available in all Albanian cities and urban areas, with the main cities operating a call-service. The journey from Tirana to the airport takes 20–25 minutes, depending on traffic, and costs about 2,500 Leke (18 EUR) one way.

Tirana Airport taxi service is provided by ATEx shpk. www.atex.al is the website that offers to all passengers the ability to reserve taxis in advance, online.

Note:

We would recommend that passengers use only licensed taxis, which are yellow with a red ATEx logo and the airport logo on both sides of the vehicle. At the airport, these taxis park in front of the terminal and also at the pick up area of the terminal.

Contact:

Phone: +355 4 238 7070

Call center: +355 66 20 06000 / Contact office at the Airport: +355 66 20 80191

Email: info@atex.al

Website: www.atex.al

For all the means of transportation to and from the airport, please follow this link (car, bus, train and taxi): <http://www.tirana-airport.com/c/4/getting-here-parking/>

6. WORKING LANGUAGE

The official language of the Meeting is **English**. No interpretation will be provided. The individual parts of the Meeting may be audio recorded for internal use by the organisers.

7. PROTOCOL

Standard protocol rules apply for high-level speakers/events.

8. INFORMATION CENTRE

The event will be closed to the public. An information centre will be available for all participants at the venue providing access to computers with access to the Internet and connected to a printer/scanner/copier).

9. PRACTICAL & TOURISTIC INFORMATION

9. 1 Information on Tirana

<http://www.roughguides.com/article/10-reasons-to-visit-tirana/>

9. 2 Visit Albania

<http://www.albania.al/>

9. 3 Weather

<http://www.accuweather.com/en/al/tirana/6522/weather-forecast/6522>

Tirana has a humid subtropical climate and receives just enough summer precipitation to avoid Mediterranean climate classification, since every summer month has more than 40 millimetres (1.6 in) of rainfall, with hot and moderately dry/humid summers and cool and wet winters. In July the average daily mean temperature is 24 °C (75,2 F).

9. 4 Additional information

In Albania, the currency is Leke (ALL); 1 EUR = 140 Leke (ALL), driving on the right side, the international dialling code is +355, and the Internet TLD is .al. The time zone is CET (UCT +1 hour).

As most parts of the world, Albania uses GSM 900 / GSM 1800 MHz for mobile networks. Albania uses 230 V, 50 Hz frequency, and E-type of plugs. 'C' style plug can be used with 'E' and 'F' receptacles.
