

ENERGY CHARTER SECRETARIAT

CCDEC 2010

6 BUD

Brussels, 24 November 2010

Related documents: CC 392, CC 407

DECISION OF THE ENERGY CHARTER CONFERENCE

Subject: Secretariat's Budget for 2011

[The Energy Charter Conference at its 21st Meeting held on 24th November 2010 *approved* the Secretariat's Budget for 2011 (*Annex 1*), including the proposed Establishment Table (*Annex 2*) and two multiannual commitment authorities for budgetary outlook, as presented in document CC 392.]

- [The multi-annual commitment authorities for 2011:]
 - Prolongation of the multi-annual commitment authority of Euro 100.000 in respect of Budget item 3 'Professional and Special Services', to cover contracts running into the following year;
 - Prolongation of the multi-annual commitment authority of Euro 50.000 in respect of Budget item 6 'Operating Expenditure', to obtain the most advantageous market conditions for certain long-term operating expenditures.

- [Budgetary Outlook for 2012:]

"Excess reserve funds are highly likely to run out in 2012. In order to avoid a hard landing, the Secretariat will consider efficiency savings that can be applied in 2012, should member states decide to keep their contributions at the same level. This will include a prioritisation of activities under existing mandates and new activities following from the roadmap for the modernisation of the Energy Charter Process."

Keywords: Secretariat's Budget, 2011

Budget 2011
as adopted by the Energy Charter Conference
at its 21st Meeting on 24 November 2010

All figures in Euros '000

BUDGET PART I	2011	2010
1 Salaries and Allowances	3.308,52	3.308,52
2 Official Travel	177,55	177,55
3 Professional and Special Services	349,40	349,40
4 Meetings	82,06	82,06
5 Representation	21,33	21,33
6 Operating Expenditure	485,25	485,25
7 General Administration	27,15	27,15
8 Capital Expenditure	9,59	9,59
9 IT Equipment and Software	18,68	18,68
10 Information	14,59	14,59
11 Miscellaneous and Contingency	2,92	2,92
TOTAL BUDGET PART I	4.497,04	4.497,04
BUDGET PART II		
Draw on GRF (Salaries and Allowances)	0	150,00
Interest Income (Consultants)	53,63	53,63
Draw on BSSF (Salaries and Allowances)	316,75	166,75
WCF – finalization Transit Protocol	56,27	56,27
Other Working Capital Funds	p.m.	p.m.
Voluntary Contributions	p.m.	p.m.
TOTAL BUDGET PART II	426,65	426,65
GRAND TOTAL	4.923,69	4.923,69

Establishment Table 2011
as approved by the Energy Charter Conference
at its 21st Meeting on 24 November 2010

<u>Total posts</u>	2011	2010
A-grade	15	15
B-grade	12	12
C-grade	1	1
Total	28	28

<u>Private Office</u>		
A7 ⁺	1	1
A7	1	1
A4	2	2
B5	1	1
B4/5	1	1
B4	1	1
B3	1	1
<u>Directorate – Transit and Trade</u>		
A6	1	1
A4	3	3
B4/5	1	1
B3	1	1
<u>Directorate – Investment and Energy Efficiency</u>		
A6	1	1
A4	3	3
A3	1	1
B3	1	1
<u>Legal Affairs</u>		
A5	1	1
B4/5	1	1
B3	0,5	0,5
<u>Administration & Finance</u>		
A4	1	1
B6	2	2
B4/5	1	1
B3	0,5	0,5
C3/4	1	1