

**ENERGY CHARTER
SECRETARIAT**

CCDEC 2008

7 BUD

Brussels, 28 November 2008

Related documents: CC 358, CC 368

DECISION OF THE ENERGY CHARTER CONFERENCE

Subject: Secretariat's Budget for 2009

[The Energy Charter Conference at its 19th Meeting held on 28 November 2008 approved the Secretariat's Budget for 2009 as presented in document CC 358 (*Annex I*), including the proposed Establishment Table (*Annex II*), and the two multi-annual commitment authorities:]

- Prolongation of the multi-annual commitment authority of Euro 100.000 in respect of Budget item 3 'Professional and Special Services', to cover contracts running into the following year;
- Prolongation of the multi-annual commitment authority of Euro 50.000 in respect of Budget item 6 'Operating Expenditure', to obtain the most advantageous market conditions for certain long-term operating expenditures.

Keywords: Secretariat's Budget

Budget 2009

as approved by the Energy Charter Conference
at its 19th Meeting held on 28 November 2008

All figures in Euros '000

BUDGET PART I	2008	2009
1 Salaries and Allowances	3.308,52	3.308,52
2 Official Travel	177,55	177,55
3 Professional and Special Services	359,40	349,40
4 Meetings	92,06	82,06
5 Representation	21,33	21,33
6 Operating Expenditure	465,25	485,25
7 General Administration	27,15	27,15
8 Capital Expenditure	9,59	9,59
9 IT Equipment and Software	18,68	18,68
10 Information	14,59	14,59
11 Miscellaneous and Contingency	2,92	2,92
TOTAL BUDGET PART I	4.497,04	4.497,04
BUDGET PART II		
Draw on GRF (Salaries and Allowances)	256,75	256,75
Interest Income (Consultants)	53,63	53,63
Digitisation	60,00	0,00
Draw on GRF (Salaries and Allowances)	0,00	60,00 (*)
Working Capital Funds	p.m.	p.m.
Voluntary Contributions	p.m.	p.m.
TOTAL BUDGET PART II	370,38	370,38
GRAND TOTAL	4.867,42	4.867,42

(*) It is understood that, as the 2009 Budget does not include additional appropriations for the salary adjustment, it may be necessary to draw on the reserves of the organisation, subject to the application of the appropriate procedures.

Establishment Table 2009
as approved by the Energy Charter Conference
at its 19th Meeting held on 28 November 2008

<u>Total posts</u>	2008	2009
A-grade	15	15
B-grade	12	12
C-grade	1	1
Total	28	28
<u>Private Office</u>		
A7 ⁺	1	1
A7	1	1
A4	1	2 (*)
B5	1	1
B4/5	1	1
B4	1	1
B3	1	1
<u>Directorate – Transit and Trade</u>		
A6	1	1
A4	4	3 (*)
B4/5	1	1
B3	1	1
<u>Directorate – Investment and Energy</u>		
<u>Efficiency</u>		
A6	1	1
A4	3	3
A3	1	1
B3	1	1
<u>Legal Affairs</u>		
A5	1	1
B4/5	1	1
B3	0,5	0,5
<u>Administration & Finance</u>		
A4	1	1
B6	2	2
B4/5	1	1
B3	0,5	0,5
C3/4	1	1

(*) The A4 post of the official responsible for relations with Non-signatories has been transferred from the Directorate for Transit and Trade to the Private Office, to better reflect the political character of this activity.