

ENERGY CHARTER SECRETARIAT

CCDEC 2023

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Brussels, 16 November 2023

Related documents: CC 798, Message 2123/23

Subject: Adoption by Correspondence - Derogation from Staff Rule 19.4 (Terminal Allowance)

Following the recommendation of the Budget Committee on 22 September 2023, by document CC 798 dated 25 October 2023, the Energy Charter Conference (the Conference) was invited to approve the following two decisions:

Decision 1 / Derogation 1 from Staff Rule 19.4 - Terminal Allowance: to freeze, for the three individual senior management officials concerned (whose position is downgraded), their Terminal Allowance as accrued by 31 December 2023, and to commence the calculation of their contributions and their entitlement to their Terminal Allowance on a reduced basic salary from 1 January 2024.

Decision 2 / Derogation 2 from Staff Rule 19.4 - Terminal Allowance: to pay to the individual officials concerned (whose contract is terminated and who subsequently receives a new appointment) their Terminal Allowance as accrued by the end of their engagement at the higher grade, and to commence the calculation of their contributions and their entitlement to their Terminal Allowance on a reduced basic salary from the start of their new contract at a lower grade.

As specified by Rule 20(b) of the Rules of Procedure concerning the adoption of decisions by correspondence, members of the Conference were informed that any delegation not in a position to approve the proposed decisions should notify the Secretariat of its position in writing by no later than 16 November 2023.

Having received no objections within the specified time limit, on 16 November 2023, the Conference **approved** the proposed decisions with immediate effect.