

**ENERGY CHARTER
SECRETARIAT**

CCDEC 2021

26 WPR

Brussels, 14 December 2021

Related documents: CC 721 Rev 2

DECISION OF THE ENERGY CHARTER CONFERENCE

Subject: Programme of Work 2022-2023

The Energy Charter Conference at its 32nd Statutory Meeting held on 14 December 2021 **approved** the attached Programme of Work 2022-2023.

PROGRAMME OF WORK 2022-2023

1. The programme of work for the biennium 2022-2023 has been prepared taking into account the following elements:
 - The draft structure of the Secretariat as described in document GOV 17 rev 5;
 - A total amount of EUR 3 907 460 for Budget Part I including national contributions and other resources for general use according to article 8(1) of the Financial Rules;
 - A draw from the General Reserve Fund of up to 10% of its value, EUR 212 340, to allow for flexibility in the implementation of Budget Part I, as authorised by the Conference during its meeting on 10 December 2019;
 - The offer of a voluntary contribution of USD 25 000 for the development of 5 EIRA regular country profiles¹ for 2022 and the absence of voluntary contributions for 2023;
 - The availability of two Working Capital Funds for 2022 (Knowledge Centre and Legal Affairs);
 - The continuation of the implementation of the 2019 Review under article 34(7) of the Treaty;
 - The temporary pause of expansion and outreach activities while negotiations on Modernisation are ongoing.
2. The Secretariat did not receive any proposal for the inclusion of new activities in the programme of work.
3. The programme of work for 2022-2023 has been established on the basis of the continuation of activities which already existed in the programme of work of the previous years (2020 and 2021). Pending discussions at the subsidiary groups, no new activity has been added.

¹ See document BC 402

Table 1a *Estimated use of human resources (officials) per position and per activity² including Establishment Table (green) and Temporary Officials (orange) posts*

Units/posts	Posts	A1	A2	A3	B1	B21	B22	B23	B24	B3	B4
SG's Office	2	1.25		0.15	0.25						0.35
<i>Secretary General</i>	<i>1</i>	<i>0.40</i>		<i>0.15</i>	<i>0.25</i>						<i>0.20</i>
<i>Secretary</i>	<i>1</i>	<i>0.85</i>									<i>0.15</i>
Legal Affairs	4		1.4		2.40			0.20			
<i>General Counsel</i>	<i>1</i>		<i>0.20</i>		<i>0.70</i>			<i>0.10</i>			
<i>Legal Official</i>	<i>1</i>		<i>0.20</i>		<i>0.70</i>			<i>0.10</i>			
<i>Junior Legal Officials</i>	<i>2</i>		<i>1.00</i>		<i>1.00</i>						
DSG's Office	2	1.10		0.55	0.05	0.05	0.05		0.05	0.05	0.10
<i>Deputy Secretary General</i>	<i>1</i>	<i>0.25</i>		<i>0.45</i>	<i>0.05</i>	<i>0.05</i>	<i>0.05</i>		<i>0.05</i>	<i>0.05</i>	<i>0.05</i>
<i>Secretary</i>	<i>1</i>	<i>0.85</i>		<i>0.10</i>							<i>0.05</i>
Admin. and Ext. Activities	9	0.40		3.70						2.90	2.00
<i>Head of Unit</i>	<i>1</i>	<i>0.15</i>		<i>0.70</i>						<i>0.05</i>	<i>0.10</i>
<i>Expansion Official</i>	<i>1</i>	<i>0.15</i>								<i>0.85</i>	
<i>Administrative Officials</i>	<i>3</i>			<i>3.00</i>							
<i>Expansion & Outreach Official</i>	<i>1</i>									<i>1.00</i>	
<i>Expansion & Outreach Official</i>	<i>1</i>									<i>1.00</i>	
<i>KC Principal Official</i>	<i>1</i>										<i>1.00</i>
<i>KC Official</i>	<i>1</i>	<i>0.10</i>									<i>0.90</i>
Implementation	10	0.60			0.30	1.75	4.90		2.00		0.45
<i>Head of Unit</i>	<i>1</i>	<i>0.10</i>			<i>0.10</i>	<i>0.15</i>	<i>0.30</i>		<i>0.15</i>		<i>0.20</i>
<i>Investment Senior Official</i>	<i>1</i>	<i>0.20</i>					<i>0.80</i>				
<i>Investment Official</i>	<i>1</i>	<i>0.20</i>					<i>0.80</i>				
<i>Investment Officials</i>	<i>3</i>						<i>3.00</i>				
<i>Transit & Energy Security Official</i>	<i>1</i>	<i>0.05</i>			<i>0.10</i>	<i>0.70</i>					<i>0.15</i>
<i>Transit & Energy Security Official</i>	<i>1</i>					<i>0.90</i>					<i>0.10</i>
<i>Energy Efficiency, Climate & Renew. Energy Official</i>	<i>1</i>	<i>0.05</i>			<i>0.10</i>				<i>0.85</i>		
<i>Energy Efficiency, Climate & Renew. Energy Official.</i>	<i>1</i>								<i>1.00</i>		
Total	27	3.35	1.40	4.40	3.00	1.80	4.95	0.20	2.05	2.95	2.90

² The estimated use of human resources per activity has been calculated taking into account the structure of the Secretariat as included in GOV 17 rev 5.

Table 1b Summary of the estimated use of human resources (officials) per activity

<i>Activities</i>	<i>Posts Estab. Table</i>	<i>Posts Temp. Officials</i>	<i>Total Posts</i>	<i>%</i>
<i>A Administration and Management</i>	<i>8.05</i>	<i>1.10</i>	<i>9.15</i>	<i>33.9%</i>
<i>A1 Support to the Conference, its subsidiary and consultative bodies</i>	<i>3.25</i>	<i>0.10</i>	<i>3.35</i>	<i>12.4%</i>
<i>A2 Legal Support</i>	<i>0.40</i>	<i>1.00</i>	<i>1.40</i>	<i>5.2%</i>
<i>A3 Financial and Administrative Support</i>	<i>4.40</i>		<i>4.40</i>	<i>16.3%</i>
<i>B Programmes</i>	<i>8.95</i>	<i>8.90</i>	<i>17.85</i>	<i>66.1%</i>
<i>B1 Modernisation of the Energy Charter Treaty</i>	<i>2.00</i>	<i>1.00</i>	<i>3.00</i>	<i>11.1%</i>
<i>B2 Implementation of the Energy Charter Treaty</i>	<i>4.10</i>	<i>4.90</i>	<i>9.00</i>	<i>33.3%</i>
<i>B21 Implementation – Transit</i>	<i>0.90</i>	<i>0.90</i>	<i>1.80</i>	<i>6.7%</i>
<i>B22 Implementation – Investment</i>	<i>1.95</i>	<i>3.00</i>	<i>4.95</i>	<i>18.3%</i>
<i>B23 Implementation – Dispute Settlement</i>	<i>0.20</i>		<i>0.20</i>	<i>0.7%</i>
<i>B24 Implementation – Energy Efficiency</i>	<i>1.05</i>	<i>1.00</i>	<i>2.05</i>	<i>7.6%</i>
<i>B3 Consolidation, expansion and outreach</i>	<i>1.95</i>	<i>1.00</i>	<i>2.95</i>	<i>10.9%</i>
<i>B4 Promotion and Cooperation</i>	<i>0.90</i>	<i>2.00</i>	<i>2.90</i>	<i>10.7%</i>
<i>Total</i>	<i>17.00</i>	<i>10.00</i>	<i>27.00</i>	<i>100.0%</i>

Table 2 Planned use of financial resources for the Programme of work 2022

Activities	Accountable Body(ies) ¹ and Units ²	Timing	Posts Est. Temp. Table Off.	Posts Off.	Total Estimated costs (EUR)	BPI (EUR)	BPI %	BPI II at hand (EUR)	BPI II new (EUR)
Support to the Conf., its subs. and consult. bodies	Conference and all groups All units	Recurring 31.12.2023	3.25	0.10	727 348	727 348	17.7%		
Legal Support	Conference and all groups LA	Recurring 31.12.2023	0.40	1.00	187 709	165 129	4.0%	22 580 ⁴	
Financial and Administrative Support	CC, WGGI, BC, MC DSGo, AEA	Recurring 31.12.2023	4.40		720 581	719 581	17.5%		1 000
Administration and Management			8.05	1.10	1 635 638	1 612 058	39.1%	22 580	1 000
Modernisation of the Energy Charter Treaty	CC, Mod SGo, DSGo, LA, Impl	Ongoing 31.12.2021	2.00	1.00	492 105	492 105	11.9%		
Implementation – Transit	Impl DSGo, IU	Recurring 31.12.2023	0.90	0.90	256 445	256 445	6.2%		
Implementation – Investment	Impl DSGo, IU	Recurring 31.12.2023	1.95	3.00	666 333	644 673	15.6%		21 660 ³
Implementation – Dispute Settlement	N/A LA	Recurring 31.12.2023	0.20		40 707	40 707	1.0%		
Implementation – Energy Efficiency	Impl IU	Recurring 31.12.2023	1.05	1.00	285 128	285 128	6.9%		
Implementation of the Energy Charter Treaty	Impl DSGo, IU, LA		4.10	4.90	1 248 613	1 226 953	29.8%	0	21 660
Consolidation, Expansion and Outreach	CC, StG DSGo, AEA	Recurring 31.12.2023	1.95	1.00	384 223	384 223	9.3%		
Promotion and Cooperation	CC, StG, Impl SGo, DSGo, IU	Recurring 31.12.2023	0.90	2.00	416 445	404 461	9.8%	11 984 ⁴	
Programmes			8.95	8.90	2 541 386	2 507 742	60.9%	11 984	21 660
Total			17.00	10.00	4 177 024	4 119 800	100.0%	34 564	22 660

¹ CC = Conference, StG = Strategy Group, WGGI = Working Group on Governance Issues, Mod = Modernisation Group, Impl = Implementation Group, BC = Budget Committee, IAP = Industry Advisory Panel, LAC = Legal Advisory Committee

² SGo = SG office, DSGo = DSG office, LA = Legal Affairs, IU = Implementation Unit, AEA = Administration and External Activities

³ Voluntary Contribution of USD 25 000 from the Islamic Development Bank (see activity C12a in Budget Part II)

⁴ If not (partially) used in 2021

Table 3 Planned use of financial resources for the Programme of work 2023

Activities	Accountable Body(ies) ¹ and Units ²	Timing	Posts Est. Temp. Table Off.	Posts Temp. Off.	Total Estimated costs (EUR)	BP I (EUR)	BP I %	BP II at hand (EUR)	BP II new (EUR)
Support to the Conf., its subs. and consult. bodies	Conference and all groups All units	Recurring 31.12.2023	3.25	0.10	727 348	727 348	17.7%		
Legal Support	Conference and all groups LA	Recurring 31.12.2023	0.40	1.00	165 129	165 129	4.0%		
Financial and Administrative Support	CC, WGGI, BC, MC DSGo, AEA	Recurring 31.12.2023	4.40		720 581	719 581	17.5%		1 000
Administration and Management			8.05	1.10	1 613 058	1 612 058	39.1%	0	1 000
Modernisation of the Energy Charter Treaty	CC, Mod SGo, DSGo, LA, Impl	Ongoing 31.12.2021	2.00	1.00	492 105	492 105	11.9%		
Implementation – Transit	Impl DSGo, IU	Recurring 31.12.2023	0.90	0.90	256 445	256 445	6.2%		
Implementation – Investment	Impl DSGo, IU	Recurring 31.12.2023	1.95	3.00	644 673	644 673	15.6%		
Implementation – Dispute Settlement	N/A LA	Recurring 31.12.2023	0.20		40 707	40 707	1.0%		
Implementation – Energy Efficiency	Impl IU	Recurring 31.12.2023	1.05	1.00	285 128	285 128	6.9%		
Implementation of the Energy Charter Treaty	Impl DSGo, IU, LA		4.10	4.90	1 226 953	1 226 953	29.8%	0	0
Consolidation, Expansion and Outreach	CC, StG DSGo, AEA	Recurring 31.12.2023	1.95	1.00	384 223	384 223	9.3%		
Promotion and Cooperation	CC, StG, Impl SGo, DSGo, IU	Recurring 31.12.2023	0.90	2.00	404 461	404 461	9.8%		
Programmes			8.95	8.90	2 507 742	2 507 742	60.9%	0	0
Total			17.00	10.00	4 120 800	4 119 800	100.0%	0	1 000

¹ CC = Conference, StG = Strategy Group, WGGI = Working Group on Governance Issues, Mod = Modernisation Group, Impl = Implementation Group, BC = Budget Committee, IAP = Industry Advisory Panel, LAC = Legal Advisory Committee

² SGo = SG office, DSGo = DSG office, LA = Legal Affairs, IU = Implementation Unit, AEA = Administration and External Activities

BUDGET PART I

A Management and Administration

A1 Support to the Conference, its subsidiary and consultative bodies

Description

In accordance with Article 35 (4) of the Energy Charter Treaty, *the Secretariat shall provide the Charter Conference with all necessary assistance for the performance of its duties and shall carry out the functions assigned to it in the Treaty or in any Protocol and any other functions assigned to it by the Charter Conference.*

The activity includes:

- (a) Implementation of the Conclusions of the 2019 review under Article 34(7) of the Treaty
- (b) Coordination with the Energy Charter Conference Chairmanship;
- (c) Coordination with the chairpersons and vice-chairpersons of the Conference, its subsidiary and consultative bodies;
- (d) Management of meetings including support for logistics, interpretation, translations, technical aspects, speakers, invited experts and any other issues related to meetings;
- (e) Dissemination of information to the Energy Charter Conference (Delegates website);
- (f) Travel arrangement of ECS Officials to attend meetings, conferences, fora or other events outside Brussels as well as of speakers to attend meetings or events organised by the Energy Charter Secretariat;
- (g) Facilitation of the activities of the Industry Advisory Panel (IAP), including channelling policy advice from energy companies, international business associations and financial institutions to ECT constituency;
- (h) Management of the Archives and the Library.

Deliverables

- Annual Energy Charter Conference meeting (Ministerial);
- Meetings of subsidiary and consultative bodies of the Energy Charter Conference including the Industry Advisory Panel.
- Finalisation of revisions to existing internal rules

Bodies involved

- Conference and all groups and subgroups (including Management Committee and Bureaus of Subsidiary Bodies, once established)

Units involved

- SG's office
- DSG's Office
- Implementation unit
- Administration and External Activities unit

Planning

- Recurring activity
- Deadline: 31 December 2023

Estimated Resources (annual)

- Establishment table: 3.25 posts
- Temporary Officials: 0.10 post
- Estimated Costs: EUR 727 348 (17.7%)

A Management and Administration**A2 Legal Support**

Description

Provision of legal advice to the Conference, its subsidiary bodies and the Secretariat on the interpretation and application of the Energy Charter Treaty, as well as on internal and administrative matters, and external agreements (including MOUs).

Deliverables

- Implementation of the Conclusions of the 2019 review under Article 34(7) of the Treaty
- Legal support for the Secretariat/Conference (including preparation of conference decisions, revision of contracts, personnel matters, advice on procedural rules, etc.), the Legal Advisory Committee, as well as providing legal information to Members of the conference;
- Supervision of compliance with Manual on data protection;
- Relations with the Depository, drafting of MOUs and legal notifications under the ECT;
- Maintain and translate into other languages the dedicated online website and database;
- Accession Reports on compatibility of the domestic system with the ECT (estimated 1-2 p.a. subject to a decision of the Conference to resume the work on accessions to the ECT).

Bodies involved

- Conference and all groups and subgroups (including Management Committee and Bureaus of Subsidiary Bodies, once established)

Units involved

- Legal Affairs

Planning

- Recurring activity
- Deadline: 31 December 2023

Estimated Resources (annual)

- Establishment table: 0.40 post
- Temporary Officials: 1.00 post
- Estimated Costs: EUR 165 129 (4.0%)

A Management and Administration**A3 Financial and Administrative Support**

Description

Provide support to the Conference, its subsidiary and consultative bodies and the Secretariat on internal financial and administrative issues:

- (a) Implementation of the Conclusions of the review under Article 34(7) of the Treaty
- (b) Internal financial management, budgeting, financial and fiscal reporting and other financial and fiscal procedures;
- (c) Preparation of financial statements and cooperation with the external auditor;
- (d) Management of national and voluntary contributions;

- (e) Human resources management, including recruitment, posting, advancement, benefits and other related personnel matters;
- (f) Registration of officials with the Belgian Ministry of Foreign Affairs and related procedures including identity cards;
- (g) Building management, including premises, furniture, and other related matters;
- (h) Cloud services management (IT, Phone);
- (i) Contracts management, including tendering, evaluating and issuing contracts;
- (j) Daily office operations, including utilities, office supplies and all related matters;
- (k) Belgian visa procedures for officials, non-officials (interns, fellows, secondees), chairpersons, speakers, invited experts, etc. to join the Secretariat or attend meetings.

Deliverables

- Financial Statements 2021 and 2022 audited by the external auditor
- Final and progress status reports of the programmes of work for 2021, 2022 and 2023;
- Eventual revision of the budget and the programme of work for 2022 and 2023;
- Reporting to the Budget Committee and the Conference;
- Smooth administrative operations of the Secretariat.

Bodies involved

- Energy Charter Conference
- Working Group Governance Issues
- Budget Committee
- Management Committee

Units involved

- SG's Office
- DSG's Office
- Administration and External Activities unit

Planning

- Recurring activity
- Deadline: 31 December 2023

Estimated Resources (annual)

- Establishment table: 4.40 posts
- Temporary Officials: 0.00 post
- Estimated Costs: EUR 719 581 (17.5%)

B Programmes

B1 Modernisation of the Energy Charter Treaty

Description

On 6 November 2019, the Energy Charter Conference approved the mandate to start negotiations of the Modernisation of the Energy Charter Treaty. This activity is considered as a priority.

Deliverables

- Support to the negotiations of the modernisation of the Energy Charter Treaty including matters related to transit, energy efficiency and investment

Bodies involved

- Energy Charter Conference
- Modernisation Group

Units involved

- SG's Office
- DSG's Office
- Legal Affairs
- Implementation unit

Planning

- Ongoing activity
- Deadline: 31 December 2023

Estimated Resources (annual)

- Establishment table: 2.00 posts
- Temporary Officials: 1.00 post
- Estimated Costs: EUR 492 105 (11.9%)

B Programmes
B2 Implementation of the Treaty
B21 Transit (Part II of the ECT)

Description

Policy papers, suggestions, best practices examples (pending requests by Members)

Analysis of transit issues via soft law instruments not included in the list of modernisation topics based on proposals of the Implementation Group

Deliverables

- Regular presentation of policy papers and deliverables to the Implementation Group (based on specific requests by delegations);
- Promotion and dissemination of transit-related deliverables at international events (industry and academic conferences) and with ECT member states and observers, and in conjunction with country chairmanships.

Bodies involved

- Implementation Group

Units involved

- DSG's Office
- Implementation unit

Planning

- Recurring activity
- Deadline: 31 December 2023

Estimated Resources (annual)

- Establishment table: 0.90 post
- Temporary Officials: 0.90 post
- Estimated Costs: EUR 256 445 (6.2%)

B Programmes
B2 Implementation of the Treaty
B22 Investment (Part III of the ECT)

Description

In the context of investment promotion, the Secretariat will continue joint preparation of in-depth reviews on Investment Climate and Market Structure (ICMS) in the energy sector the interested Member and Observer countries. ICMS country in-depth reviews are usually subject to the peer-review of two Contracting Parties and are concluded by policy recommendations aimed at improving the national investment climate. The practice of considering ICMS country in-depth reviews, of peer-reviews, and of policy recommendations allows the Energy Charter Conference to maintain a constant political focus among Members and Observers on domestic investment climate.

Providing support for the development of accession reports on Investment Climate and Exceptions to National Treatment of acceding countries.

Awareness raising activities to promote the Investment Facilitation Toolbox.

Developing and publishing the International Energy Charter publication #EIRA2022 and #EIRA2023. Starting 2022, the EIRA editions will take into account methodological improvements as approved by the Conference in 2021. Countries are expected to participate in EIRA on a voluntary basis.

Deliverables

- ICMS report with approved policy recommendations: no new report expected in 2022 and 2023, finalisation of reports for Afghanistan and Jordan if not concluded in 2021;
- Accession Report on Investment Climate and Exceptions to National Treatment (estimated 1-2 p.a. subject to a decision of the Conference to resume the work on accessions to the ECT);
- Implementation of the investment facilitation toolbox in a contracting party, on a voluntary basis (estimated: for 1 contracting party p.a.);
- Publication of #EIRA2022 and #EIRA2023;
- Update of the web-resource of regulatory documents relevant to the energy investment climate.

Bodies involved

- Implementation Group

Units involved

- DSG's Office
- Implementation unit

Planning

- Recurring activity
- Deadline: 31 December 2023

Estimated Resources (annual)

- Establishment table: 1.95 posts
- Temporary Officials: 3.00 posts
- Estimated Costs: EUR 644 673 (15.6%)

B Programmes

B2 Implementation of the Treaty

B23 Dispute Prevention and Management (Part IV of the ECT)

Description

The Conflict Resolution Centre of the ECS will continue providing neutral, independent legal advice and assistance in dispute resolution including good offices, mediation, neutral legal expert reports (if requested by the arbitral tribunal), as well as access to the "*travaux préparatoires*" of the ECT. At the same time, it will continue providing the successful accreditation training for investment mediators, as well as workshops and seminars on dispute prevention and management (including investment mediation).

Based on the Model Instrument on Investment Dispute Management the Secretariat shall provide technical assistance if requested.

Deliverables

- Legal support, advice and assistance in dispute prevention and management if requested. Support to conflict resolution [CCDECs 2014 (06) para. 5; 2015 (11) Rule 9; 2016 (12) para. 2; Article 19.2 and Annex D of the ECT]
 - Assistance with good offices, mediation and conciliation, if requested and with the agreements of the parties;
 - Provide neutral, independent legal advice and assistance in dispute prevention/resolution, and participate in pre-trial proceedings between Contracting Parties (before they revert to the mechanisms contained in Art. 27 ECT or Annex D).
- Access to "*travaux préparatoires*";
- Joint accreditation training with ICSID and IMI for investment mediators – 1-2 p.a.;
- Workshops and seminars on investment mediation – 1-2 p.a.;
- Annual training on dispute resolution – 1 p.a.;

Bodies involved

- N/A

Units involved

- Legal Affairs

Planning

- Recurring activity
- Deadline: 31 December 2023

Estimated Resources (annual)

- Establishment table: 0.20 post
- Temporary Officials: 0.00 post
- Estimated Costs: EUR 40 707 (1.0%)

B Programmes

B2 Implementation of the Treaty

B24 Energy Efficiency (Protocol on EERE)

Description

The PEEREA review process, based on regular and in-depth energy efficiency reviews, provides a unique platform of international analysis and discussion on efficiency and environmental issues. Peer guidance to Governments in developing and implementing their

energy efficiency policies. Providing support for the development of accession reports on Energy Efficiency and Related Environmental Aspects.

Increasing awareness of the provisions of the Energy Charter Treaty and the role of the International Energy Charter process in supporting the clean energy transition while ensuring energy security by promoting and protecting energy efficiency investment and trade of energy efficient products and services.

Deliverables

- In-Depth Reviews of the Energy Efficiency Policy (estimated 1-2 reports p.a.)
- Accession Reports on Energy Efficiency and Related Environmental Aspects (estimated 1-2 p.a. subject to a decision of the Conference to resume the work on accessions to the ECT)
- Raising awareness to promote energy efficiency, climate neutrality and sustainable development in line with the objectives of the Paris Agreement
- Organisation or co-organisation of one public event related to the role of the International Energy Charter in achieving clean energy transition while ensuring energy security
- Follow up on the Report on the role of the Energy Charter Treaty in achieving clean energy transition while ensuring energy security

<p>Bodies involved</p> <ul style="list-style-type: none"> • Implementation Group 	<p>Units involved</p> <ul style="list-style-type: none"> • DSG’s Office • Implementation unit
<p>Planning</p> <ul style="list-style-type: none"> • Recurring activity • Deadline: 31 December 2023 	<p>Estimated Resources (annual)</p> <ul style="list-style-type: none"> • Establishment table: 1.05 posts • Temporary Officials: 1.00 post • Estimated Costs: EUR 285 128 (6.9%)

B Programmes
B3 Consolidation, Expansion and Outreach

Description

The Secretariat will undertake limited efforts in the sphere of Expansion, Outreach and (particularly) Consolidation. It will primarily focus on assisting the Conference in finalising the Review of the CONEXO policy as a whole. This position takes into account the fact that the Conference decided at its 30th Meeting in December 2019 to institute a temporary pause on issuing invitations to accede to the ECT.

In this context, the Secretariat will continue to focus on preparing relevant reporting and other supporting inputs aimed at facilitating the efforts of the Conference to finalise the conclusions of the 2019 Review under article 34(7) of the Treaty applicable to CONEXO, as well as to further improve the implementation of the CONEXO policy.

Additionally, the Secretariat will provide assistance to select Observer countries already deeply embedded in the ECT accession process in various ways, and to the degree allowed by the limitations placed upon accession by the Conference.

This could include, but should not be limited to, providing capacity building services to ECT accession countries, raising awareness about the ECT amongst Observers in accession, and

responding to enquiries about ECT ratification by the four countries already invited by the Conference to accede to the Treaty. The Secretariat will also maintain contact with Uganda, which requested an invitation to accede to the ECT in December 2019. It is anticipated that the Secretariat will primarily engage countries already in the process, rather than any Conference Observer per se. The Secretariat may also be expected to respond to countries with an expressed interest in signing the International Energy Charter, in the event that such interest materialises.

Deliverables

- Implementation of the Conclusions of the 2019 Review under article 34(7) of the Treaty .
- Assisting the Strategy Group in finalising the Review of CONEXO and improving its implementation.
- Providing limited support for Observers in accession to the Treaty through capacity building and awareness raising about the ECT on a selected basis, based on members’ prioritisation.
- Possibly overseeing and coordinating with other Secretariat Units the completion of accession reports for countries that have already commenced accession, drafted an accession report or have notified the Secretariat of their intention to accede (estimated 1-2 p.a. subject to a decision of the Conference to resume the work on accessions to the ECT).
- Responding to enquiries about ratification of the ECT by countries already invited by the Conference to accede (Pakistan, Mauritania, Eswatini, Burundi), or to countries which have officially requested an invitation to accede (i.e., Uganda).
- Responding to countries which express interest in signing the International Energy Charter where feasible.

<p>Bodies involved</p> <ul style="list-style-type: none"> • Strategy Group • Implementation Group 	<p>Units involved</p> <ul style="list-style-type: none"> • DSG’s Office • Administration and External Activities unit
<p>Planning</p> <ul style="list-style-type: none"> • Recurring activity • Deadline: 31 December 2023 	<p>Estimated Resources (annual)</p> <ul style="list-style-type: none"> • Establishment table: 1.95 posts • Temporary Officials: 1.00 post • Estimated Costs: EUR 384 223 (9.3%)

B Programmes
B4 Promotion and Cooperation

Description

In order to achieve the development and delivery of coherent narrative/messages from the International Energy Charter, the Energy Charter Secretariat, in all areas of activity described in this programme of work, will strive to ensure that its activities are broadly supported by Members and complementary with those of other relevant international organisations. The Secretariat shall provide relevant policy advice, based on these activities and international best practices, to ECT Constituency on energy investment and the functioning of energy market.

Promoting the visibility of the Energy Charter Process amongst all relevant external stakeholders at the global level through information spreading activities like trainings, seminars, publications and research tasks. Activities related to raising awareness of the Energy

Charter Process are co-funded by voluntary contributions and non-governmental participants of the trainings.

The Secretariat will continue its work on promoting regional energy cooperation in Central and South Asia, West and East Africa. This activity supports the countries of the region in improving national laws, strategies, programmes and actions plans to enhance sustainable energy development, regional markets and interconnection.

Deliverables

- Representation of the organisation in inter-governmental meetings;
- Meetings with high-level representatives of Members and Observers;
- Organising meetings of the Task Force on Regional Energy Cooperation in Asia (RECA) established in 2007 (1 p.a.)
- Co-hosting events or providing panel contributions or presentations for international events;
- Communication and public affairs related tasks;
- Administration of the Public website;
- Annual report;
- Organisation of International Energy Charter Forums - 1 p.a. topics and place to be determined in cooperation with upcoming Chairmanships
- Trainings; 1 p.a. execution of trainings on ECT, PEEREA, energy governance, energy security and clean energy transition in Energy Charter Member and Observer Countries (preferably by videoconference and subject to available resources);
- Preparation, organisation, and active participation at seminars, workshops on ECT and related issues;
- Outcomes of research tasks: Editing and publication of occasional papers.

Bodies involved

- Energy Charter Conference
- Strategy Group
- Implementation Group

Units involved

- SG’s Office
- DSG’s Office
- Administration and External Activities
- Implementation unit

Planning

- Recurring activity
- Deadline: 31 December 2023

Estimated Resources (annual)

- Establishment table: 0.90 post
- Temporary Officials: 2.00 posts
- Estimated Costs: EUR 404 461 (9.8%)

BUDGET PART II

The Conference authorised the Secretariat to draw up to 10% of the value of the General Reserve Fund to finance activities already included under Budget Part I for which there would not be enough appropriations. The General Reserve Fund cannot be used to finance activities under Budget Part II. Thus, the amount of the draw has been included in Budget Part I.

The Secretariat also receives other resources from financial operations (interests received, profit on currency exchange, etc.). These resources will be used to compensate expenses on financial operations of the same nature.

Table 4 Summary of the estimated resources available per activity (excluding the draw from the General Reserve Fund included in Budget Part I)

		<i>All amounts in Euros</i>	
<i>Activities</i>		<i>Estimated resources 2022 (EUR)</i>	<i>Estimated resources 2023 (EUR)</i>
<i>C10</i>	<i>Other Income</i>	<i>1 000</i>	<i>1 000</i>
<i>C12a</i>	<i>EIRA regular country profiles</i>	<i>21 660³</i>	
<i>C12b</i>	<i>EIRA extended country profiles</i>	<i>VC requested</i>	<i>VC requested</i>
<i>C12c</i>	<i>Energy Charter Investment Promotion Centre</i>	<i>VC requested</i>	<i>VC requested</i>
<i>C21</i>	<i>Regional Energy Cooperation and promoting accession to the ECT</i>	<i>VC requested</i>	<i>VC requested</i>
<i>C31</i>	<i>WCF Knowledge Centre</i>	<i>11 984</i>	<i>-</i>
<i>C32</i>	<i>Beijing Research Centre</i>	<i>VC requested</i>	<i>VC requested</i>
<i>C41</i>	<i>WCF Legal Affairs</i>	<i>22 580</i>	<i>-</i>
<i>Total</i>		<i>57 224</i>	<i>1 000</i>

³ Voluntary contribution from the Islamic Development Bank of USD 25 000 (see BC 402).

C Other and Extra Programmes
C1 Implementation of the Treaty
C12 Investment
C12a EIRA country profiles

Description

Developing additional EIRA regular country profiles to be included in #EIRA2022.

Deliverables

- 5 EIRA regular country profiles

Bodies involved

- Implementation Group

Units involved

- DSG's Office
- Implementation unit

Planning

- Recurring activity
- Deadline: 31 December 2023

Resources available

- 2022: VC IsDB⁴ of EUR 21 660
- 2023: EUR 0

C Other and Extra Programmes
C1 Implementation of the ECT
C12 Investment
C12b EIRA extended country profiles

Description

Developing and publishing extended EIRA country profiles, depicting the policy, legal and regulatory risk for investment in the energy sectors of participating countries. Depending on specific needs, such profiles contains detailed strengths, areas for improvement and, in comparison with regular EIRA country profiles, more in-depth and tailored recommendations.

Deliverables

- Extended country profile publications, including their presentation.

Bodies involved

- Implementation Group
- Donor country, organisation or institution

Units involved

- Implementation unit

⁴ The amount of the voluntary contribution from the Islamic Development Bank (IsDB) is USD 25 000. The exchange rate used is indicative and has to be confirmed depending on the date of the agreement and/or payment.

Planning

- One-time activity per financed country
- Deadline: to be defined

Resources available

- None

Requested resources (annual)

- Voluntary contribution of EUR 15 000 needed per extended EIRA profile

C Other and Extra Programmes
C1 Implementation of the ECT
C12 Investment
C12c Energy Charter Investment Promotion Centre

Description

Creating awareness on the Investment Promotion Centre, which provides a platform for knowledge exchange and best practices on energy investments. It promotes the Energy Investment Risk Assessment and the Energy Charter Investment Facilitation Toolbox.

Deliverables

- Supporting the Implementation of the Energy Charter Investment Facilitation Toolbox.

Bodies involved

- Implementation Group
- Donor country, organisation or institution

Units involved

- Implementation unit

Planning

- One-time activity per financed country
- Deadline: to be defined

Resources available

- None

Requested resources (annual)

- Minimum voluntary contribution of EUR 15 000 needed per country

C Other and Extra Programmes
C2 CONSolidation, EXpansion and Outreach policy
C21 Regional Energy Cooperation and Promoting Accession to the ECT

Description

The Secretariat will continue supporting the involvement in the Energy Charter Process of member as well as non-member countries by means of accepting seconded experts from accession countries and/or organising various events and trainings to enhance capacity building in matters related to the Energy Charter Process.

This activity can be divided in as many sub-activities as necessary depending on the geographical scope of the projects:

- Country level;
- Central Asia;
- North East Asia;
- South Caucasus;

- Middle East;
- Maghreb;
- West Africa;
- Sub-Saharan Africa;
- East Africa;
- South America;
- Central America;
- South Asian Association for Regional Cooperation (SAARC);
- ASEAN Region;
- etc.

Deliverables

- Studies and reports on energy projects and policies in the region concerned;
- Training and capacity building for seconded/national experts;
- Workshops and studies related to the Energy Charter Process;
- Recommendations for Governments on Regional Energy Cooperation, Energy Efficiency and Investment Policies, EIRA Extended profiles, etc.;
- Signings of the International Energy Charter and supporting accession to the Energy Charter Treaty (subject to a decision of the Conference to resume the work on accessions to the ECT).

Bodies involved

- Strategy Group
- Implementation Group
- Donor country

Units involved

- Administration and External Activities unit

Planning

- One-time activity per financed country or region
- Deadline: to be defined

Resources available

- WCF Nigeria: possibility of remaining funds, if not fully used in 2021

Requested resources (annual)

- Minimum voluntary contribution of EUR 15 000 needed per country/region

C Other and Extra Programmes

C3 Promotion and Cooperation

C31 WCF Knowledge Centre

Description

The Working Capital Fund “Knowledge Centre” is used to account for income and expenditure related to the Knowledge Centre which are not eligible under Budget Part I. In particular, it includes the participation fees to attend the trainings organised by the Secretariat as well as the expenses related to these trainings.

Deliverables

- Organisation and delivery of trainings, seminars, roundtables, conferences, etc.

Bodies involved

- N/A

Units involved

- Administration and External Activities unit

Planning

- Recurring activity
- Deadline: 31 December 2023

Resources available

- Balance of the previous year (2021): EUR 11 984 (if not used in 2021)
- Fees or other income received during the year

Requested resources (annual)

- Minimum voluntary contribution of EUR 25 000 for a dedicated training for officials and/or stakeholders of the donor country/region

C Other and Extra Programmes
C4 Promotion and Cooperation
C41 WCF Legal Affairs

Description

The Working Capital Fund “Legal Affairs” is used to account for (i) income related to the work done by Legal Affairs and invoiced to third parties, and (ii) expenditure linked to participation in, or organisation of, Legal events.

Deliverables

- Trainings, capacity building, seminars, conferences, as well as publications on dispute prevention and management.

Bodies involved

- N/A

Units involved

- Legal Affairs

Planning

- Recurring activity
- Deadline: 31 December 2023

Resources available

- Balance of the previous year (2021): EUR 22 580 (if not used in 2021)
- Fees or other income received during the year

C Extra Programmes
C3 Promotion and Cooperation
D32 Beijing Research Centre

Description

The Beijing Research Centre will deepen and share the knowledge of the International Energy Charter through research and public activities. The Centre will promote the Energy Charter Treaty and its principles in China.

The activities of the Centre will be focused on Energy Charter Treaty Core Parts: Energy Trade, Energy Transit, Energy Efficiency, Energy Investment Promotion & Protection, and Energy

Investment Dispute Settlement. In addition, the Centre may conduct studies on Energy Transition and Market Reforms.

Deliverables

- Training and capacity building for seconded/national experts
- Workshops and studies related to the Energy Charter Process

Bodies involved

- Donor country

Units involved

- DSG’s Office
- Administration and External Activities unit

Planning

- Ad-hoc activity
- Deadline: 31 December 2023

Resources available

- WCF Poland: EUR 4 516 (if not used in 2021)

Requested resources (annual)

- Minimum voluntary contribution of EUR 10 000