

**ENERGY CHARTER
SECRETARIAT**

CCDEC 2018

9 BUD

Brussels, 17 November 2018

Related documents: CC 628, Mess 1457/18
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DECISION OF THE ENERGY CHARTER CONFERENCE

Subject: Adoption by correspondence - Multi-annual commitment authorities and discharge of the Secretary General from his management and administrative responsibility in respect of the 2017 Budget

By document CC 628, dated 29 October 2018, the Energy Charter Conference was invited to approve the discharge of the Secretary General from his management and administrative responsibility in respect of the 2017 Budget, in accordance with Article 32(4) of the Financial Rules and following the recommendation of the Budget Committee. In addition, in accordance with Articles 7 and 11 of the Financial Rules and after recommendation of the Budget Committee, the Conference was invited to approve the following multi-annual commitment authorities (as contained in document BC 323):

Budget Item	Purpose	Amount
1 Salaries and Allowances	Entering into contract obligations in 2019 (new or prolonged employment contracts)	1 000 000
2 Missions	Purchase of air tickets, reservation of hotels and other costs related to missions at the beginning of 2020	10 000
3 Professional Services	Entering into contract obligations in 2019 for contracts starting after or running beyond 31 December 2019 (Trainees, Secondees, Fellows, Consultants)	50 000
6 Operating Expenditure	Renewal of or new contracts - to obtain the most advantageous market conditions for certain long-term operating expenditures (office cleaning, copiers, franking machine, telephone, internet connection, etc.)	50 000
9 IT	Renewal of IT Services	30 000
	Total	1 140 000

Keywords: Discharge, Secretary General, Management, Administrative, Responsibility, 2017, Multi-annual commitment authorities

As specified by Rule 19(b) of the Rules of Procedure concerning the adoption of decisions by correspondence, members of the Energy Charter Conference were informed that any delegation that wished to object to the proposed discharge and multiannual commitment authorities was requested to notify the Secretariat of its position in writing by no later than 17 November 2018.

No objections were received within the specified time limit. Therefore, on 17 November 2018 the Conference **discharged** the Secretary General from his management and administrative responsibility in respect of the 2017 Budget and **approved** the proposed multiannual commitment authorities with immediate effect.