

**ENERGY CHARTER  
SECRETARIAT**

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CCDEC 2016

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Brussels, 20 December 2016

Related documents: CC 592, Mess 1338/16
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**DECISION OF THE ENERGY CHARTER CONFERENCE**

**Subject: Adoption by correspondence - Amendment of Staff Rule 25.2.b**

By document CC 592, dated 1 December 2016, the Conference was invited to approve an amendment to Staff Rule 25.2.b. As specified by Rule 19 of the Rules of Procedure concerning the adoption of decisions by correspondence, members of the Energy Charter Conference were informed that any delegation that wished to object to this proposal should notify the Secretariat of its position in writing by 20 December 2016.

No objections were received within the specified time limit. Therefore, on 20 December 2016 the Energy Charter Conference **approved** the following amendment to Staff Rule 25.2.b (in colour):

- (b) *Before advice is requested in accordance with sub-paragraph (a) (ii) above, the official concerned shall address the Secretary-General in writing within ten days following notification of the disputed decision, requesting that it be modified or withdrawn.*

*Where the Secretary-General rejects a request or fails to reply within ten days of its receipt, the official concerned shall submit a written request to the Advisory Board for advice.*

*The request should be submitted to the Advisory Board for advice not later than forty days from the notification of the impugned decision.*

*Nevertheless, in exceptional cases and for duly justified reasons, requests lodged after the time allowed may be admitted.*

Keywords: Staff Rule, Amendment, request, Advisory Board